



# Longridge Town Council

## Full Council – Draft Minutes

|                         |                                                                                                                                       |                        |       |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------|
| <b>Meeting Date:</b>    | <b>05 August 2026</b>                                                                                                                 |                        |       |
| <b>Place:</b>           | Station Buildings, Berry Lane, Longridge.                                                                                             |                        |       |
| <b>Present:</b>         | Councillors: R. Walker, (Chair), P. Smith, J. Rogerson, M. Gornall, N. Eccles, N. Stubbs, A. Wallbank, K. Spencer, C. Hyde and M. Gee |                        |       |
| <b>In attendance:</b>   | Town Clerk.                                                                                                                           |                        |       |
| <b>Meeting started:</b> | 18:00                                                                                                                                 | <b>Meeting closed:</b> | 18:04 |

260805/

### **WELCOME BY THE CHAIR.**

The Chair (Cllr. Walker), welcomed everyone to the meeting.

### **1 APOLOGIES FOR ABSENCE.**

Apologies were received Cllrs. Ray and Jameson.

### **2 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION.**

None.

### **3 PUBLIC PARTICIPATION.**

No members of the public were present.

### **4 PURPOSE OF THE MEETING**

The Extraordinary Meeting of Full Council was convened to consider the recommendation of the Event Space Working Group and Finance Committee regarding the award of the contract for the Towneley Garden Event Space project, and to resolve the appointment of a contractor.

### **5 TENDER OVERVIEW**

- Five bidders responded to the invitation to tender.
- All five bidders were assessed as compliant with the insurance, health and safety, and experience requirements set out in the tender.
- As all bidders had submitted quotations against the same schedule of quantities, the tenders were directly comparable and the decision came down to price.

## 6 RECOMMENDATION

The working group and Finance Committee recommended the appointment of John Wade Construction Ltd. (Wades) as the preferred contractor, on the following basis that Wades was the lowest-cost bidder by a significant margin.

## 7 SCOPE AND BUDGET

- The recommendation was to approve the core tendered options together with the additional quoted options.
- The total contract value, inclusive of the additional options, is £64,461 excluding VAT.
- The approved budget is sufficient to cover all groundwork and preparation works, together with the planting and landscaping works.

## 8 DISCUSSION

Members noted that the recommendation had already been considered and discussed at both the Event Space Working Group (28 July 2026) and Finance Committee (29 July 2026) prior to this meeting. No further material objections were raised in respect of the evaluation or the recommended contractor.

## 9 RESOLVED

That the Council appoint John Wade Construction Ltd. as the contractor for the Towneley Garden Event Space project, including the additional quoted options, at a total contract value of £64,461 excluding VAT.

The proposal was put to a vote and was unanimously passed on a show of hands.

Signed as a correct record:

Chair:

Date:

Longridge Town Council  
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The Station Building  
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## Mission Statement

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors.  
Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community pride.